

Ref: 26/13/faw

25 February 2026

**KENYA INDUSTRIAL RESEARCH & DEVELOPMENT INSTITUTE (KIRDI).
THE PROPOSED PHASE 2 WORKS FOR THE PROPOSED TECHNO CENTRE (RESEARCH
TECHNOLOGY AND INNOVATION LABORATORIES AND RELATED INFRASTRUCTURE) ON
PLOT NO 209/5811, DUNGA ROAD, SOUTH 'B' NAIROBI.**

**MINUTES OF THE PRE-BID SITE VISIT FOR TENDER NO. 07/1/2025/2026 FOR LIFTS &
ESCALATOR INSTALLATION WORKS CONDUCTED ON TUESDAY, 24TH FEBRUARY, 2026 AS
FROM 2:00PM AT THE SITE OF THE SUBJECT WORKS.**

Preamble:

This was a mandatory pre-bid visit for all the bidders to enable them appreciate and understand the scope of the works they were bidding for since these are completion works. The visit was attended by 15 No. attendees representing 13 No. bidders, Client Representative and Project Consultants and supervisors.

The walk through the facility commenced at 2:15am.

The bidders were able to appreciate the following among other things:-

1. The size and the location of the project, including its neighborhood,
2. The works done so far,
3. Lift pits,
4. Lift Machine Rooms,
5. Escalators,
6. The pending works,
7. The expected quality of works and material,
8. The available material at the site,
9. The following questions were asked by the bidders

9.1. Bidders' Questions.

a) Requested for extension of time to return bids.

Response:

No extension of time will be allowed due to the stringent timelines of the project.

b) Asked whether lift cars been installed

Response:

Yes, they are already installed.

- c) **Asked how the controller be programmed, tested and commissioned given the initial installation was done by a different contractor**

Response:

The bidder should describe how they plan to do this and attach catalogs

- d) **Asked whether installation manuals available**

Response:

Yes, they will be provided to the awarded sub-contractor

- e) **Can a bidder conduct comprehensive inspection of the lift?**

Response:

Yes. The bidder should send an email to the address in the tender document requesting access.

- f) **Tender document requests for EPRA class B, is class A1 acceptable?**

Response:

Class B and above is acceptable

- g) **How many floors does the building have?**

Response:

Building has a total of 17No. floors: B4, B3, B2, B1, GF, M, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11(Rooftop)

10. The visit was concluded at 4:10PM, where the bidders were asked to provide their names on the attendance list and collect the signed and stamped pre-bid site visit certificate. The certificate **must** be included in their technical proposal.

Minutes Prepared and compiled by,


for

ENG. G W JABONGO,

FOR: GEDOX ASSOCIATES.

PROJECT'S ELECTRICAL ENGINEERS.